



## **Support for a Regional Platform on Innovations in Education and Human Resources Development for competitiveness towards an Integrated ASEAN Community**

### Concept Note

#### General Information:

Module title:	Module 3: Education Leaders Innovation Forum and Learning (ELIF)
Venue:	SEAMEO RETRAC 35 Le Thanh Ton Street District 1, Ho Chi Minh City, Vietnam
Lead Centre:	SEAMEO RETRAC
Contact person and information:	Dr Ho Thanh My Phuong Director SEAMEO RETRAC, Ho Chi Minh City, Vietnam Dr Anita Clapano- Oblina Senior Education Specialist SEAMEO RETRAC, Ho Chi Minh City, Vietnam
Total Project Cost:	\$145,060USD
Indicative date:	9–11 July 2014
Project Duration	2014-2015

#### **I. Brief background**

Module 3 Education Leaders Innovation Forum and Learning (ELIF) falls within the framework of SEAMEO College to promote education and social development in Southeast Asia Region. Due to the rapidly changing demands in education, administrators and practitioners in the region are facing with overarching issues such as, new and innovative teaching methods and approaches, life skills, 21<sup>st</sup> century skills in the workplace, school and community-based innovation and practices, new education technologies, and ASEAN content in curricula for a more integrated ASEAN community. These issues lead to a need for education administrators and practitioners to meet together enabling them to communicate, function and create changes and innovation in education. It is in this premise that Module 3 ELIF is developed.

ELIF is designed for administrators and practitioners of primary, secondary, and tertiary education in Southeast Asia Region. It focuses on innovative practices and approaches to enhance teaching and learning. It convenes *two forums*, one in 2014 and another in 2015, respectively. Each forum has its focal theme and focus areas in innovations in education. It attempts to develop about 10 innovative solutions to ASEAN- wide issues in education and Human Resource Development (HRD). It is a blended approach of face-to-face and online modes.

ELIF will produce innovative solutions of the overarching key issues of education in the Region for an integrated ASEAN community and these will be made available for use in Southeast Asia Region. Foremost, it will form the education administrators and practitioners adept in addressing ASEAN-wide issues in Education and Human

Resource Development (HRD), and boosts their creativity and innovation skills in teaching and learning approaches. In turn, they become the catalysts for education innovation in Southeast Asia Region.

## II. Overall Objective

The overall objective of Module 3 ELIF is to address ASEAN-wide issues in Education and Human Resource Development (HRD) and design creative and innovative solutions for an intergraded ASEAN community to be used in Southeast Asia Region. It employs a blended learning approach.

Specific Objectives	Main Activities	Indicators of achievements
<p><b>Objective 1</b></p> <p>1. To provide education administrators and practitioners with the current best practices and innovative approaches to teaching and learning</p> <p>Focus Areas:</p> <ol style="list-style-type: none"> <li>1. Life Skills and 21<sup>st</sup> Century Skills</li> <li>2. Innovative teaching and learning methods, including the use of new education technologies</li> <li>3. School and community-based innovations and good practices</li> </ol>	<ul style="list-style-type: none"> <li>▪ <i>Face-to-Face learning session</i></li> </ul> <p>Large group</p> <ul style="list-style-type: none"> <li>• Resource persons presentation of the three focus areas of Forum1</li> <li>• Q&amp;A</li> <li>• Sharing of best practices and experiences in innovative teaching approaches of these three focus areas</li> <li>• Identifying key issues</li> </ul> <ul style="list-style-type: none"> <li>▪ Oversee, monitor and evaluate the forum session throughout</li> </ul>	<ul style="list-style-type: none"> <li>• Records of attendance</li> <li>• Presentation materials</li> <li>• Written discussion results</li> <li>• Copy of best practices and experiences in innovative teaching and learning</li> <li>• Identified key issues</li> <li>• Survey forms &amp; results</li> <li>• Interview results</li> <li>• Participants feedback</li> <li>• Participants reflection statement</li> <li>• Group learning session pictures</li> <li>• Video clips</li> </ul>
<p><b>Objective 2</b></p> <p>To provide a venue for education administrators and practitioners to share their experiences in education, especially in the field of teaching and learning, and design creative and innovative solutions of these key areas in ASEAN context for implementation in SE Asia Region</p>	<ul style="list-style-type: none"> <li>▪ <i>Face-to-Face learning session</i></li> </ul> <p>Small group</p> <ul style="list-style-type: none"> <li>• Small group discussions by level (primary, secondary and tertiary education) with the facilitators addressing these key issues</li> <li>• Designing creative and innovative solutions to these key issues in ASEAN context</li> </ul> <ul style="list-style-type: none"> <li>▪ Oversee, monitor and evaluate the forum session throughout</li> </ul>	<ul style="list-style-type: none"> <li>• Records of attendance</li> <li>• Documents of the level's activity and participation</li> <li>• Copy of 5 or more innovative solutions addressing these key issues</li> <li>• Survey forms &amp; results</li> <li>• Interview results</li> <li>• Participants reflection statement</li> <li>• Small group learning session pictures</li> <li>• Video clips</li> </ul>
<p><b>Objective 3</b></p> <p>To assist in maintaining an on-going "learning</p>	<ul style="list-style-type: none"> <li>▪ <i>Online learning session</i></li> <li>• A pre-forum engagement and preparation –</li> </ul>	<ul style="list-style-type: none"> <li>▪ Records of participation</li> </ul>

<p>community” focused on innovations in teaching and learning among participants/graduates from Module 3, and establish a network of education administrators and practitioners for innovative teaching approaches in the Region</p>	<p>participants orientation on the nature (blended learning) and the expectation of Module 3 implementation</p> <ul style="list-style-type: none"> <li>• An ongoing learning community sharing and deepening forums 1 and 2 f2f sessions</li> <li>• Linking forum 1 and forum 2 sessions</li> </ul>	<ul style="list-style-type: none"> <li>▪ Survey results</li> <li>▪ Reflection Journal</li> <li>▪ A Network Chart of Education Administrators and Practitioners in the Region</li> </ul>
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### III. Methodology

Module 3 uses a blended learning approach, a combination of face-to-face (f2f) and online learning modes. F2F learning mode constitutes the *lecture/presentation of the resource persons, Q&A/video clips, group discussions by levels, and interactive roundtable discussions*. The resource persons’ presentation of the focus areas of module 3 provides the participants with the knowledge of key issues in the Region and the skills in designing creative and innovative solutions of these issues in ASEAN context. Q&A/Video clips session provides the participants with opportunity to gain ideas and insights from the resource persons and from one another of the diverse best practices and creative and innovative teaching and learning approaches in different contexts of the Region. The small group discussions by levels, primary, secondary, and tertiary education aim at generating creative and innovation solutions of the identified key issues that education administrators and practitioners in the Region are faced with. The interactive roundtable discussion with the consultants, resource persons, and facilitators will help the participants see the strengths and weaknesses of their innovation solutions for improved outputs. Online learning mode consists of 3 parts, as follows: Part 1 is a pre-forum engagement and preparation where participants are provided with information about the nature and the expectations of module 3 and the instructional materials for the f2f and online learning sessions are available; part 2 is an ongoing learning community activity deepening forum 1f2f acquired knowledge and skills and linking forum 1 and forum 2 sessions, and part 3 is an ongoing learning community deepening forum 2 acquired knowledge and skills and completing the two forums.

### IV. Outputs and Outcomes

The project constitutes at least 30 administrators and practitioners from different levels of education (primary, secondary and tertiary) in the Southeast Asia Region. The project envisions the following outputs and outcomes:

1. Participants will enhance their skills in addressing ASEAN-wide issues in Education and Human Resource Development (HRD) for an integrated ASEAN Community.
2. Participants will improve their creativity and innovation skills in teaching and learning approaches in ASEAN context.
3. Participants will develop the culture of creativity and innovation among education administrators and practitioners in SE Asia Region during the 2-year project implementation, and pass it on to their own community of educators.

4. Participants will establish a network of innovations in education in Southeast Asia Region using ICT, and share this new knowledge and skills in their institutions and beyond.
5. Participants will be empowered to learn innovations in education beyond the region and engage in the globalized world.

The table below shows methods and tools to be used to measure these changes. SEAMEO RETRAC will assign contact office to monitor and check these changes.

<b>Changes on behavior and attitude</b>	<b>Methods/tools to be used to measure these changes</b>
Participants have enhanced their skills in addressing ASEAN-wide issues in Education and Human Resource Development (HRD) for an integrated ASEAN Community.	<i>Survey form.</i> SEAMEO RETRAC will conduct an online survey to see the changes the beneficiaries have made in their work.
Participants have improved their creativity and innovation skills in teaching and learning approaches in ASEAN context.	<i>Survey form.</i> SEAMEO RETRAC will monitor the behavior and attitude of the beneficiaries in terms of their performance output in innovation in education.
Participants have developed the culture of creativity and innovation among education administrators and practitioners in SE Asia Region during the 2-year project implementation, and pass it on to their own community of educators.	<i>Participatory approach.</i> SEAMEO RETRAC will communicate the heads of schools of the beneficiaries online in terms of the extent of the beneficiaries' teamwork in innovative teaching and learning within their institution during the project implementation.
Participants have established a network of innovations in education in Southeast Asia Region using ICT, and share this new knowledge and skills in their institutions and beyond.	<i>Individual contact.</i> Using ICT, SEAMEO RETRAC will monitor the operation of the beneficiaries networking through sending quick emails, instant messaging, online chats, and forums.
Participants are empowered to learn innovations in education beyond the region and engage in the globalized world.	<i>ICT.</i> SEAMEO RETRAC will track the beneficiaries in terms of their level of commitment and passion to engage in professional development in education innovation and go beyond to learn more.

## **V. Target beneficiaries**

The target beneficiaries are the administrators and practitioners from the three levels of education, namely, primary, secondary, and tertiary learning institutions in Southeast Asia Region. Each region will nominate three representatives, one nominee from each level of education. The expected total number of participants is 30 administrators and practitioners from the member countries. These target beneficiaries are expected to have a good knowledge on the key issues in education and human resource development in the region, and they are conversant to find creative and innovative ways to solve these issues in ASEAN context.

## **VI. Budget** (Please refer to Annex B)

## **VII. Monitoring and Evaluation strategies**

Proposed monitoring and evaluation strategies will include the following:

1. Baseline survey before the project implementation to gauge the level of the participants knowledge and skills in addressing ASEAN-wide issues in Education, and Human Resource Development
2. Ongoing monitoring during the project implementation through recording the participants' participation, interviews, surveys, reflection journal, record group work outputs, and attendance record
3. Evaluation sheets to be delivered to the participants after the f2f and the online learning sessions
4. Monitoring the operation of the network among the participants, resource persons, and facilitators throughout the project implementation using interviews and surveys
5. Monitoring one year after the project implementation using online survey questionnaire to see the changes the participants have made in their work, and note the information for record and knowledge exchange purposes
6. Importantly, SEAMEO RETRAC will continue in monitoring and evaluating the project (Module 3 Forum 1) implementation after the contract of M&E Consultant ends in August 2014.

## **VIII. Sustainability**

SEAMEO RETRAC sustainability plans of Module 3 ELIF will include the following:

1. Send the instructional materials and the innovative solutions of key issues in education to the SEA member countries for use and publish these materials in SEAMEO College Website for knowledge exchange in the Region.
2. Hold online learning community to continue sharing the best practices in teaching and learning approaches and reinforce the culture of creative and innovative teaching and learning approaches.
3. Encourage a network of participants, facilitators, resource persons, and consultants to maintain interaction for sustained innovation in education advocacy by using the directory of contact information through ICT.
4. Establish a network of education administrators and practitioners dedicated to education innovation in teaching and learning approaches to be used in the Southeast Asia Region.
5. Continue to improve and upgrade its compendium of innovative teaching and learning approach designs published at SEAMEO College website by visiting and reviewing the files regularly
6. Reuse the instructional materials for training and workshops on creativity and innovation in education in Vietnam and across countries, such as Cambodia and Lao PDR midlevel managers in higher institutions.

7. Find more grants to continue the ELIF to high school teachers in disadvantaged areas in Vietnam who could not avail of in this project.
8. Strengthen its collaboration with SEAMEO Centers and heighten its capacity to continue building and developing human resources in Southeast Asia Region for a more integrated ASEAN community by welcoming to be a part of SEAMEO project like this.
9. SEAMEO RETRAC will continue to sustain the project implementation using the sustainability activities designed by the consultants.

**IX. Annex**

Annex A. Action Plan

Annex B. Budget Breakdown

**N.B.** Programme Agenda will follow.